

[School Name]

[STREET ADDRESS, CITY, ST ZIP CODE]

[PHONE NUMBER] | [WEBSITE ADDRESS]

replace with  
**LOGO**

[Date]

Dear Parents and Guardians:

I'm excited about the new school year! The start of classes brings for all of us a mix of new experiences, familiar classmates, and new friends. Your child is among my new friends, and I'm looking forward to getting acquainted. Please answer the following questions and have your child return this letter to me by [date]. Thank you, and I look forward to a great year.

Sincerely,

[Teacher's Name]

Teacher, [Room number and grade level]

1. What subject(s) does your child enjoy and excel in?

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2. What causes your child to feel especially good about herself or himself? This might include activities, talents, acquired skills, or specific ways of communicating that your child responds to especially well.

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3. Are there areas of your child's education about which you have specific concerns? How would you like to see him or her improve?

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4. Describe an incident that illustrates the way your child learns.

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5. What are your child's interests outside of school?

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6. What is your child's favorite book and favorite movie?

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7. Is there any other information you would like to share about your child?